



## The Little Dog Lounge Services Agreement

Your Name: \_\_\_\_\_

Dog's Name: \_\_\_\_\_ Age: \_\_\_\_\_ Breed: \_\_\_\_\_

Address: \_\_\_\_\_

Phone – Home: \_\_\_\_\_ Cell: \_\_\_\_\_ Work: \_\_\_\_\_

Email: \_\_\_\_\_

We agree to provide daycare services to your dog and give your dog medications as directed on the Medication Form. Our daycare hours of operation are from 8:00am – 5:30pm Monday thru Friday, Saturday 8:30am – 4:00pm and Sunday by appointment. We will take care of your dog for any amount of time during these periods. Our staff will exercise careful, reasonable judgment in all situations during your dog's stay with us. All dogs must be Temperament Tested before being admitted into daycare. The Temperament Test must be scheduled in advance. If your dog becomes disruptive while at daycare, he/she will not be able to return until the problem is resolved, or will need to go to the quiet area as space permits. This is done for the safety and well being of all dogs.

### **PAYMENT**

You agree to pay The Little Dog Lounge the scheduled fee before your dog is taken into our care. These rates are provided for you on our Rate Schedule, and are subject to change. You may pick up your dog anytime during the daycare hours. Please call for accommodations that vary from our regular schedule. Guests left beyond our normal daycare hours without prior notice will be charged an additional fee (see Rate Schedule). Payment is due before our service commences. A valid credit card must be kept on file at all times. Payment can be made online ([www.TheLittleDogLounge.com](http://www.TheLittleDogLounge.com)), or in person at The Little Dog Lounge. The following forms of payment are accepted: cash, check, MasterCard, Visa.

### **RESERVATIONS**

Reservations are required for daycare. Reservations can be made in person, by phone, or online at [www.TheLittleDogLounge.com](http://www.TheLittleDogLounge.com). Please cancel your reservations at least 48 hours in advance if your plans change. The Little Dog Lounge, at their discretion, may charge a \$25.00 failure to cancel fee, if cancellations do not fall within the 48-hour time frame.

The Little Dog Lounge, LLC 637 New Loudon Road, Latham NY 12110

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## **EMERGENCY PROCEDURES**

The Little Dog Lounge has an emergency evacuation plan in place. The Little Dog Lounge owners are also trained in Pet First Aid & CPR but, in the event of an emergency, every attempt will be made to contact you or another designated contact listed on The Little Dog Lounge Pre-certification and Enrollment Form. If contact cannot be made (or in cases of emergency), then we will act in a way that we feel is in the best interest of your dog, which may include providing professional veterinary services. You agree to not hold The Little Dog Lounge and it's staff liable for any decisions we make. You shall be responsible for all costs incurred with the care of your dog, which includes, but is not limited to, emergency veterinary care. The Little Dog Lounge recognizes Capital District Animal Emergency Clinic for 24-hour emergency care. Other veterinary hospitals and clinics in close proximity include: Shaker Veterinary Hospital, Sand Creek Animal Hospital and Boght Veterinary Clinic. Any of these may be used on availability.

## **VACCINATIONS/HEALTH/SOCIAL DISPOSITION**

An up to date vaccination certification by a licensed veterinarian is required to be on file before your dog's first day. All dogs must be vaccinated against Distemper, Bordatella and Rabies. They must also be on a flea and tick preventative program, and be free of parasites. An annual fecal exam is also required.

If your dog is found to have fleas or ticks while at The Little Dog Lounge, you agree to allow us to remove and treat at your expense.

Your dog must be spayed or neutered in order to join the doggy daycare.

Your dog must be at least four months old.

Your dog must be in good condition of health (No coughing, vomiting or diarrhea 48-hours prior to arrival at our facility).

We reserve the right to not allow your dog into our facility if your dog looks sick, injured, or if we feel your dog requires professional medical care. If your dog becomes sick while in our care, we will attempt to contact you or any listed Emergency Contacts listed on The Little Dog Lounge Pre-certification and Enrollment Form. If contact cannot be made, you agree to allow us to act in the best interest of your dog. Dog owners are responsible for all costs incurred with the medical care of their dog. The Little Dog Lounge recognizes Bayberry Veterinary Care, Shaker Veterinary Hospital, Sand Creek Animal Hospital and Boght Veterinary Clinic for all non-emergency care.

Your dog must not display any aggressive or anti-social behavior. This is to insure the safety and well being of your dog, as well as our other guests.

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## **YOUR REPRESENTATIONS TO US**

You represent that you are the owner of this dog, at least 18 years of age, are authorized to enter into this agreement and you agree that all information provided is true and correct to the best of your knowledge.

You agree, to the best of your knowledge, that your dog has not been exposed to rabies, distemper or any other contagious illnesses within 30 days prior to coming in to daycare.

You agree that your dog has no illnesses or behavior problems (aggression, threatening, etc.) that have not been disclosed to us, and that you will hold our company and its employees harmless for any loss, damage or expense resulting from your dog's stay.

You shall also hold us harmless from, and indemnify us against, any claims asserted by any person who was either injured or harmed by your dog and, in addition, you shall hold us harmless from any injuries sustained by your and your dog. This disclaimer shall be interpreted to the broadest extent possible under New York State Law.

You also acknowledge that in the unlikely event that another dog injures your dog, you will not hold us responsible for the injury. If you dog injure another dog, you will be solely responsible for the injury (legally, monetary, etc.).

You further agree that you will not hold us liable if your dog becomes ill during or after its stay at our daycare facility. In the unlikely event your dog becomes ill or injured while at daycare, you authorize The Little Dog Lounge to obtain the proper treatment without notifying you first at the closest veterinary clinic emergency care, based on availability. This is done for the health and safety of your dog. You will be notified as soon as your dog is in medical care, or when a member of our staff is able to do so. I understand I assume full financial responsibility and all liability for any and all expenses involved in regards to the behavior and health of you dog.

You also understand there are risks and benefits associated with group socialization of dogs. You agree the benefits outweigh the risks and that you accept the risk. You desire a socialized environment for your dog while attending services provided by The Little Dog Lounge, and while in our care. You understand that while the socialization and play is closely and carefully monitored by The Little Dog Lounge staff to prevent injury, it is still possible that during the course of normal play your dog may receive minor nicks and scratches from roughhousing with other dogs. While unlikely and not anticipated, it is also possible that your dog may obtain a sprain, strain, broken bone, become overly fatigued or dehydrated. Staff upon pick will point out any injuries to your dog while at The Little Dog Lounge up.

You agree that while The Little Dog Lounge requires that all dogs entering the facility are up to date on vaccinations and free of parasites, viruses and other medical conditions, it is beyond the control of the owners of The Little Dog Lounge if your dog contracts something while at The Little Dog Lounge.

You understand that if your dog is not picked up on time or by a time and/or date specified ahead of time, you hereby authorize The Little Dog Lounge to take whatever action is deemed necessary for continuing care of your dog. If your dog is not picked up during normal daycare hours, you agree to

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allow us to continue housing and boarding your dog at your expense (late pick-up and/or boarding rates apply). If your dog is abandoned as defined by New York State Statue 331: Abandonment of Animals by Owner; Procedure for handling we will make every attempt to contact you, any Emergency Contacts, and your listed veterinarian. We will also send a certified letter to the address given on the Enrollment Form before further action is taken. If your dog is not picked up within 10 days of the expected pickup date, your do may be given up for adoption or processed through a third party adoption center. You also acknowledge that you will be fully responsible for all attorney's fees and associated costs if you abandon your dog.

This agreement can be changed only if in writing and signed by you and our company.

You acknowledge that The Little Dog Lounge reserves the right to refuse admittance to your dog at any time if problems arise from your dog's behavior.

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YOUR DOG'S NAME(s)

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OWNER'S NAME (Print)

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OWNER'S SIGNATURE

We often video record and take pictures of dogs at Daycare and Boarding Dogs while they are here. We do post the videos and pictures on our website, YouTube and Facebook and on occasion in the local newspapers and in our marketing materials. We would like to ask your permission to be able to publish any photos or videos that may include your dog(s).

I, the undersigned, give The Little Dog Lounge permission to utilize any video or photographs taken of my pet in any future marketing efforts whether online or in print.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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## PRE-REGISTRATION & ENROLLMENT FORM

This application and vaccine records must be submitted to the office before an interview can be scheduled.

### OWNER INFORMATION

NAME (OWNER): \_\_\_\_\_

CO-OWNER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ ZIP: \_\_\_\_\_

PLACE OF EMPLOYMENT

\_\_\_\_\_

PLEASE INDICATE PREFERRED METHOD OF COMMUNICATION

( ) HOME PHONE: \_\_\_\_\_

( ) WORK PHONE: \_\_\_\_\_

( ) CELL PHONE: \_\_\_\_\_ DO YOU TEXT? Y / N

( ) E-MAIL \_\_\_\_\_

OTHER PEOPLE THAT CAN PICK UP YOUR DOG

NAME \_\_\_\_\_ PHONE \_\_\_\_\_

NAME \_\_\_\_\_ PHONE \_\_\_\_\_

NAME \_\_\_\_\_ PHONE \_\_\_\_\_

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## PET INFORMATION

Please note, in order for your dog to attend The Little Dog Lounge Daycare he or she must be spayed or neutered. Veterinarian documentation is required.

NAME: \_\_\_\_\_

BIRTHDAY/AGE: \_\_\_\_\_

Breed: \_\_\_\_\_ Color: \_\_\_\_\_

Weight: \_\_\_\_\_ Micro Chip Y/N: # \_\_\_\_\_

MALE/NEUTERED

FEMALE/SPAYED

When or where did you get your dog? (shelter, breeder, etc)

\_\_\_\_\_

If adopted, do you have any history of your dog?

\_\_\_\_\_

## VETERINARIAN and HEALTH INFORMATION

We must ensure the health and safety of all our canine clients. All dogs are expected to be up to date and current with their vaccinations (Distemper/Parvo, Bordetella/Kennel Cough, Rabies) and fecal exams.

Animal Control requires us to keep a copy of your dog's rabies certification on file. This is a legal document signed by your veterinarian. A copy or your receipt or your dog's rabies tag is not valid to meet this county requirement.

## VET/CLINIC/HOSPITAL NAME

\_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Monthly flea and tick control, and Heartworm preventative is required continuously for attendance at The Little Dog Lounge. Flea collars are not allowed! It is your responsibility to keep your dog parasite free. Keeping your dog on an effective flea control program (such, as Frontline, Advantage, Revolution; not a grocery store product) virtually eliminates the risk of him or her picking up fleas or ticks anywhere – including your yard, the vet's office, the dog park and especially here at The Little Dog Lounge. What do you use on your dog?

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Flea & Tick Prevention \_\_\_\_\_ Heartworm Prevention \_\_\_\_\_

**REQUIRED IMMUNIZATIONS** – Please fill in due dates and have your veterinarian mail or email the vaccine history, rabies certificate and spay/neuter certificate.

Distemper/Parvo (1 or 3 year acceptable)  
Bordatella/Kennel Cough (every 6 months)  
Rabies (1 or 3 year acceptable)  
Fecal Exam (Required yearly)

Next Due Date: \_\_\_\_\_  
Next Due Date: \_\_\_\_\_  
Next Due Date: \_\_\_\_\_  
Next Due Date: \_\_\_\_\_

**HEALTH CONCERNS**

Does your dog have any medical or health concerns (ie: hip dysplasia, seizures, recent surgeries, etc.) \_\_\_\_\_

**MEDICATIONS:**

1. \_\_\_\_\_ 2. \_\_\_\_\_  
3. \_\_\_\_\_ 4. \_\_\_\_\_

**ALLERGIES**

Does your dog have any Allergies? If so, please list and what you do if your dog comes in contact with that allergen \_\_\_\_\_

**FOOD & SNACK INFORMATION**

Does your dog have any food allergies? \_\_\_\_\_

Can we give your dog a healthy snack or treat during the day? \_\_\_\_\_

**If you would like your dog to be fed at lunch time, please provide food in a labeled zip lock baggie, or bring several days of food in a labeled Rubbermaid container. We will send it home with you to be refilled when it is gone.**

**DOG INFORMATION**

Is your dog housebroken? Y / N  
Has your dog been to daycare before? Y / N

Describe your dog’s personality/temperament/disposition:

\_\_\_\_\_

What is your dog’s activity level? \_\_\_\_\_

Are there any restrictions on your dog's activity? If yes, please describe:

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Does your dog socialize well with other dogs? Y / N

Is your dog possessive over toys? Y / N

Does your dog become possessive of food or drink? Y / N  
If yes, what is his or her reaction to other dogs? \_\_\_\_\_

Has your dog had obedience training? Y / N  
Please list obedience commands your dog knows: \_\_\_\_\_

Does your dog have a "potty" command? Y / N  
If yes, please list: \_\_\_\_\_

Does your dog have a quiet command? Y / N  
If yes, please list: \_\_\_\_\_

Is your dog crate trained? Y / N

Does your dog prefer to sleep in a crate? Y / N

Does your dog jump fences or enclosures? Y / N

Does your dog exhibit signs of separation anxiety? Y / N

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## **MEDICAL RELEASE FORM**

This is a required form for all The Little Dog Lounge participants receiving services.

Insuring your pet remains safe and well cared for is our first responsibility and as such we take it very seriously. We do our best to have our parents screen for pre-existing health conditions but some factors may be beyond our control. In the event that a medical emergency arises while a dog is at our facility or participating in service we provide, it is imperative that we are immediately able to get them medical treatment at the closest available facility. We will call ahead to the veterinary offices in closest proximity geographically to us to insure they can handle the emergency present. Your dog will be rushed to the closest available facility for treatment and you will be notified. We notify the owner after we have secured a medical treatment center for the dog to avoid delays that may be caused by emotion on the part of the pet owner. Our goal is to get your dog medical attention as quickly as humanly possible, and any distractions may interfere with the process.

For that reason, it is a requirement to have our dog's parents sign this form.

I understand that in the event of a medical emergency, that The Little Dog Lounge at its sole discretion deems to need the immediate attention of a licensed veterinarian; I authorize The Little Dog Lounge to seek medical attention at the closest available veterinary facility. I further agree that I am financially responsible for any medical treatment my dog(s) receives as a result of a medical emergency while attending services provided by The Little Dog Lounge.

Signature of Owner: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

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## MEDICATION FORM

This form must be filled out and will be kept on file. Staff at The Little Dog Lounge will administer oral and topical medications if needed. We are unable to administer injectable medication. Any medication needs to be brought in on a daily basis. The dog's full name and dosage and timing should be clearly labeled.

Dog's Name: \_\_\_\_\_

Owner's Name: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Email: \_\_\_\_\_

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### My Dog:

DOES       DOES NOT Take Medication

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Please list all medications your dog is currently taking:

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**IF NOT APPLICABLE IGNORE**

The Little Dog Lounge will be administering which of these oral or topical medications:

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Medication Name: \_\_\_\_\_

Type of Medication (circle):            Pill                    Ointment

Amount & Time Given: \_\_\_\_\_

Please circle which days of the week this medication is to be given:

Sun            Mon            Tues            Wed            Thurs            Fri            Sat

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The Little Dog Lounge will be administering which of these oral or topical medications:

Medication Name: \_\_\_\_\_

Type of Medication (circle):            Pill                    Ointment

Amount & Time Given: \_\_\_\_\_

Please circle which days of the week this medication is to be given:

Sun            Mon            Tues            Wed            Thurs            Fri            Sat

-----

The Little Dog Lounge will be administering which of these oral or topical medications:

Medication Name: \_\_\_\_\_

Type of Medication (circle):            Pill                    Ointment

Amount & Time Given: \_\_\_\_\_

Please circle which days of the week this medication is to be given:

Sun            Mon            Tues            Wed            Thurs            Fri            Sat

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**Owner's Signature**

Date: \_\_\_\_\_